



VENDOR APPLICATION

SEPTEMBER 24TH, 2022

10AM – 8PM

7097 Benjestown Rd. Millington, TN 38053

Meeman-Shelby Forest State Park

Please complete and sign the application below and return it with your application fee. Booth space acceptance will be confirmed by email. **We are working on a first come, first served basis. We have room for only 25 spaces this year! Once accepted, all application fees are non-refundable. WE ARE ONLY LOOKING FOR VENDORS THAT ARE ARTISANS AND CRAFTERS or OTHER ITEMS THAT FIT THE ETHOS AND THEME OF THE FESTIVAL.**

Please reserve a booth space(s) for me in the Vendors' Village. Enclosed is my payment in full. (**PLEASE MAKE CHECKS PAYABLE TO: ITRE**).

Vendor's Name _____ Company Name _____
Address _____ City, State, Zip _____
Contact Number _____ Email _____

____ I want a 10x10 space @ \$65; ____ I want a 20x10 space @\$100; ____ I want a 30x10 space @\$150

I will need electricity @ \$15: ____ Yes (**Be sure and include this to the "Amount to be Charged" Total**)

Description of items to be sold _____

Number of Badges Needed (**2 included. Up to 3 extra can be bought for \$10 each**) _____

CREDIT CARD FAX/SCAN FORM (THERE WILL BE A CHARGE OF \$3.50 FOR ALL CREDIT CARD TRANSACTIONS)

Please Print Clearly or Type and Fax to (901) 295-0002 or Scan and email to: ourbluegrassfest@gmail.com

Amount to Be Charged: \$ _____ (+\$3.50 CC fee; example: \$65+\$3.50 = \$68.50)

Name on Card: _____

Billing Address: _____

Card Type: _____ Card Number: _____

Expiration Date: _____ CVV/Security Code (On Back of Card): _____

Email (Where to Send Receipt): _____

Phone Number(s) associated with Card: _____

IF YOU WOULD PREFER TO PAY THROUGH SQUARE INVOICE – EMAIL COMPLETED APPLICATION TO SUSANITRE@GMAIL.COM AND LET ME KNOW THIS IS YOUR PREFERENCE. I WILL THEN EMAIL YOU A SQUARE INVOICE. \$3.50 CC FEE STILL APPLIES.

The undersigned applicant certifies that he/she has read, understands and accepts the Terms of the ABF Vendor Application & Agreement (see page 2). Signature _____

Name _____ Date _____

Please make all checks out to: **ITRE** and mail to: **ABF 2022 6477 Tarus Dr. Bartlett, TN 38135**

For more info contact Susan: Susanitre@gmail.com

Thank you for joining the ABF Clan! We look forward to serving you!

TERMS OF THE ABF VENDOR APPLICATION & AGREEMENT

DATE/TIME: September 24th, 2022 The Festival will run 10AM – 8PM.

PLACE: Shelby Forest State Park, 7097 Benjestown Rd. Millington, Tennessee.

SET UP: **STARTING @ 8AM** There will be a Vendor Check-In booth this year. Please visit it to find out where your booth will be located. Vendors may **SET UP** their booth area on Saturday starting at **8AM**. **ALL SET UP MUST BE COMPLETED BY 9:45AM. UNFORTUNATELY, WE CANNOT ALLOW YOU TO SHOW UP AND SET UP AFTER 9:45AM.** Due to the limited width of the paved path, excessively wide vehicles may be refused access to the park in the event of wet grounds. Festival personnel will assist in unloading under such circumstances.

BREAKDOWN: **BREAKDOWN CANNOT BEGIN UNTIL AFTER 8PM****** There will be nowhere to safely bring your vehicle into the park until after this time. **THIS WILL BE A RAIN OR SHINE EVENT!**

YOUR SPACE: All vendors are responsible for their booth area. All materials and refuse shall be removed by the vendor at the conclusion of the festival. Vendors will provide their own tents, tables, chairs, etc. for their display. **ABF PERSONNEL RESERVES THE RIGHT TO REQUEST THE REMOVAL OF ANY OBJECTIONAL MATERIAL FROM A VENDOR BOOTH.** This is a family friendly event! Vendors **MAY NOT SELL CANNED DRINKS** from their tents, unless you are certified as a concessions vendor by ABF personnel. **Each Vendor/Exhibitor will receive 2 badges at check in; if more than two are needed you may purchase up to 3 more at check in for a discounted price of \$10 each.**

ELECTRICITY: If you are purchasing electricity, **YOU WILL NEED TO BRING AT LEAST A 100FT EXTENSION CORD. ALSO, ELECTRICITY IS FOR BASIC USAGE. EXAMPLES- SMALL FANS, WAX MELTS, LOW WATT LIGHTING. ANY APPLIANCE THAT HEATS QUICKLY SUCH AS KETTLES, HAIR DRYERS, ETC. MAY TRIP THE BREAKER ON OUR GENERATOR AND THEREFORE WON'T WORK.**

ABF SERVICES: ABF will provide city-wide and regional advertising for this event. ABF will also provide security for the festival on Saturday. **HOWEVER, ABF PERSONNEL ARE NOT RESPONSIBLE FOR DAMAGE OR LOSS TO YOUR PERSONS, PERSONAL BELONGINGS, ARTICLES THAT YOU HAVE TO SELL OR EQUIPMENT NECESSARY FOR YOUR PARTICIPATION.** If you have any problems or concerns during the festival, please locate ABF Staff or security personnel and we will be happy to help get you happy and back on track!

Thank you for joining the ABF Clan! We look forward to serving you!

For more info and to lock in your space today, contact Susan Vallier: Susanitre@gmail.com